

TENDER NOTICE

GOVERNMENT OF PAKISTAN
MINISTRY OF NARCOTICS CONTROL
HEADQUARTERS ANTI NARCOTICS FORCE, CHAKLALA, RAWALPINDI

1. This organization requires sealed tenders from interested /capable General Sales Tax (GST) holder firms/ organizations/ venders who are on active tax payers list of FBR for purchase and installation of **OMR (Optical Marks Recognition) Software (Licensed) and OMR Answer Sheet** for ANF Recruitment 2022 at Headquarters Anti Narcotics Force Rawalpindi. Detailed tender documents may be obtained from Headquarters Anti Narcotics Force Rawalpindi (Signal Section) on cash payment of **Rs 1000.00**. Brief description and specification of software to be supplied with installation is attached as Annexure A with this tender.

2. **Terms & Conditions**

- a. Bids may be submitted on the address in a **SEALED CONFIDENTIAL COVER** for each category latest by **24 June 2022 (Friday) before 1000 hours**. No tender will be accepted after cut down date and time. The bids will be opened on the same date at **1000 hours**.
- b. A bid bond, in the shape of a Bank Draft / Pay Order in the name of Headquarters Anti Narcotics Force, Rawalpindi amounting to Rs 5% (refundable) of total cost should be submitted along with tender as security deposit.
- c. All the proposals and prices shall remain valid **upto 31 December 2022**.
- d. All currency in the proposal shall be quoted in Pakistani Rupees (PKR) including all taxes.
- e. The bidder is hereby informed that the Government shall deduct taxes at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.
- f. Bidder should clearly indicate the duration of delivery of OMR software and installation after the issuance of work order.
- g. Proposals shall be delivered by hand or courier so as to reach the address given below before closing date and time. **PROPOSAL RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- h. The successful bidder will have to deliver and install OMR software as per our schedule, failing which, order will be cancelled and earnest money will be forfeited in favour of HQ Anti Narcotics Force.
- i. Headquarters Anti Narcotics Force Rawalpindi reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.
- j. The bidders should be authorized vender/ dealer in Pakistan.

- k. The bidders should submit his Technical and Financial bids separately in two envelopes. Technical bids should contain the technical expertise held with the Firms, their past experience and any projects related to the tender under taken. Financial proposals should contain the rates of the equipment to be purchased. Financial bids will only be opened after opening of Technical bids. Financial bids of only technically qualified bidders will be opened. Financial bids of unqualified bidders will be returned un-opened.
- l. All bidders participating in the tender should be registered with FBR and must be included in active tax payer list maintained by FBR. Also produce following documents alongwith technical bid:-
- (1) Affidavit of Black List.
 - (2) Past Experience Certificate.
 - (3) Bank Statement of last six months.
- m. Payment of work will be paid to successful bidder through cheque after delivery and installation of OMR Software.
- n. Successful bidder will ensure to provide Licensed OMR Software.
- o. Successful bidder will provide services / Technical assistance after delivery / installation of OMR Software for at least 3 - 4 months during the recruitment process.

Note: The tender is also available at PPRA's website www.ppra.org.pk

Contact Details

Major Hussain Ahmad
Deputy Director (Technical)
HQ Anti Narcotics Force
Wavel Lane, Opposite Old Airport Chaklala, Rawalpindi
Phone: 051-9286030, 051-9270173, Fax: 051-9270165

DESCRIPTION AND SPECIFICATION OF OMR SOFTWARE FOR RECRUITMENT - 2022

1. **OMR Software.** Optical Marks Recognition (Licensed) software with following specifications:-
 - a. Read OMR Bubble, Barcode, QR code, OCR, Archive Images.
 - b. Software should have feature of simple exception correction facility to view problems on-screen and make changes. No need to go back to the paper forms.
 - c. Software should support proper fillings, partial filling, tick or cross.
 - d. Should read pencil and Ink filling.
 - e. No limit for form processing in OMR software.
 - f. Readable Single and multiple pages forms.
 - g. Password protected log maintaining facility.
 - h. Password protected data lock facility.
 - i. Unlimited multiple versions readable with parallel subject wise scoring from a single form. Support all standard database including SQL, SPSS, Excel, Notepad, Oracle, SPSS, Dbase etc.
 - j. Support surveys and Grading tests.
 - k. Generate Subject wise score, Overall score, NOs Correct, NOs Incorrect, NOs Skipped Questions, NOs Multiple answers, Percent Score, Grades, Percentile, Item Analysis, Difficulty Indexes, Discriminative Indexes, Standard Deviation, Point B Serial, Histogram, Cronbach alpha.
 - l. Response Reports, Student Achievement Gap, Individual student grade report.
2. **OMR Answer Sheet.** Designing and Printing at least 80 Grams imported paper in two colors. **Cost per sheet should be quoted.**
3. **Assistance in data processing.** Technical Assistance in scanning & result generation will also be provided by the vender till finalization of work.